

Spectrum Band Parents Association – Meeting Minutes May 31, 2022

Meeting called to order at 7:03, welcome and introductions.

Attendance: Christine Surrige (President), Lori Robson (Treasurer), John Hajecek (Secretary), Laura Webster, Jean Fraser, Tarrie Simpson, Lindsay Kennett, , Parker Jolliffe

Regrets: Kirsten Wright (Vice-President)

Introductions

- Motion to approve April minutes by Jean, seconded by Parker, passed
- Motion to approve agenda with changes by Jean, seconded by Lori, passed

President's Report

- No written report this year
- Not all events are back yet but things are starting to get back to normal

Parker's Report

- Good year for Spectrum Music - three weeks of school left and the students should be proud of their accomplishments this year despite the pandemic – only events that were cancelled out of an abundance of caution were the showcases and the jazz fundraiser
- Oak Bay Tea Party parade – June 2 further information coming – 9:30 meet at Windsor park and finish at Willow's Beach – 2 flash mobs
- Into the final stretch – ready for final concerts and sounding good

Treasurer's report

- Presentation of budget for 2022/2023
- \$12,000 in General Account (minus \$2000 donation for Strings Program)
- \$1300 in Student Fundraising Account
- \$9600 in Uniform Account (subject to charge backs at end of year – June 10 – itemized in concert programs)
- \$1300 Christmas Craft Fair Account (vendor fees paid for next year) – first year of Craft Fair we had 35 tables, this year we had 70, measuring gym to hopefully increase to 75 tables for next year
- \$11,766 spent on donations, trumpet and concert fees
- Upcoming expenses
 - Mill Bay festival \$200-\$225
 - Uniforms drycleaning \$4000 (plus additional new shoe expenses)
 - Used sousaphone \$500-\$800
- 2022/2023 Band Trip (proposed)
 - 7 nights – Banff (2), Edmonton (2), Jasper (2), with Kamloops layover on return trip
 - Performance centered, to play elementary schools, retirement homes
 - Transportation, accommodation, breakfast and dinner to be provided - lunch and spending money up to students
 - Estimated for \$700-\$850 (not coming out of budget)
 - Payment plan for parents plus student fundraising accounts and will ramp up fundraising activities next year
 - Deposit of \$75-\$100 with \$200 payments
 - Primarily for grades 10-12
- Other expenses/revenue

Spectrum Band Parents Association – Meeting Minutes May 31, 2022

- Parker will ask PAC for funding for busses for festival etc transportation
- Parker's General Account for festival fees
- Concert donations \$300-\$600

Other Business

- Uniforms
 - To be turned in at the end of the year
 - Dry-cleaning will be about \$4000
 - Resizing and distribution to students in September – volunteers welcomed, easier to do during the day – could dedicate a day for each class
- End of year activities
 - BBQ - Usually have one but it's been a few years – June 26 possible or doing it on last day or have pizza on last day – Parker to ask students
 - End of year school photo day for band kids graduating – flat rate for 1.5 hours, solo, with instruments, group photos etc – Grade 12 only – Parker to ask if interest – previously paid \$500
 - Motion to approve up to \$500 for grad photography by Lori, seconded by Christine, passed
- Constitution/Bylaw amendments
 - Parker to do by proxy
- Donations
 - Donation to Robotics group for \$1000 did not happen since they did not go

Elections

- All positions open
- President – Christine Surrige, nominated by Laura, seconded by John, elected
- Vice President – Kirsten Wright, by acclamation
- Treasurer – Jean Fraser, by acclamation
- Secretary – John Hajecek, by acclamation

Dates next year

- Meetings: First Thursday of the month – Sept 8, Oct 6, Nov 3, Jan 5, Feb 2, Mar 2, Apr 6, May 4 (budget), May 25 (AGM)
- Craft Fair: Nov 5 & 6 (Nov 4 setup) – special Craft Fair meeting to be scheduled
- Bottle drives TBA – Parker will assist – likely one after Thanksgiving and another right after Christmas – used to do 5 per year and required students to attend 2 of the 5
- Back in Action concert – Oct 27
- Christmas Parade – Nov 26

Communication

- Change this year to monthly or 'as needed' emails rather than weekly
- Continued problems with MyEd email delivery
- Whiteboards in and outside of classroom with information
- Would be nice to have more regular website updates with attachments, minutes and agendas
- Mail out Music Program info package to be sent in August

Motion to adjourn by Laura and seconded by Lori. Meeting adjourned 8:30